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TUTORIAL &  
ADMISSIONS  
OFFICE

## DOWNING COLLEGE CAMBRIDGE

**MAPS:**

[Directions to Cambridge](#)

[Directions to Downing](#)

[Downing Visitor Plan](#)

[Downing Student Plan](#)

### Undergraduate Event Timetable 2019/2020

Events listed in chronological order:

Date:	Time:	Location:	Purpose:	Bring With You:
<b>EARLY ARRIVAL</b> For students with permission to arrive before: 5 October	After 2.00 pm daily	Porters' Lodge	On arrival - report at the Porters' Lodge. Introduce yourself as a new Undergraduate. Ask the Porters to show you where your pigeon hole is. Collect your University Card. Sign in and collect key to accommodation. [Your College room will only be available after 2.00 pm.] [If your room is accessible by University Card, you will not be issued with a key.] Register your bicycle. [If you have brought one to College.] Finally, ask the Porters to direct you to Registration for early arrivals.	
<b>Registration for Early Arrivals before:</b> 5 October	2.00 pm to 5.00 pm [Last registration at 4.45 pm]	Tutorial & Admissions Office [B Staircase]	Introduce yourself as a new Undergraduate and ask to Register. Provide original documentation to confirm your identity. [We are unable to register you without this.] Obtain student loan payment authorisation, if you have taken out a loan. If you are a visa holder, you will need to bring your visa [Biometric Residence Permit] and passport documentation for scanning. Receive important Registration documentation.	<a href="#">Original documentation</a> to confirm your identity and College welcome letter.
<b>STANDARD ARRIVAL on:</b> 5 October	1.00 pm to 5.00 pm	Porters' Lodge	On arrival, you will be met by a College member, given a map of the College and directed to Registration. If you have arrived by car you will also be told where to park for unloading purposes.	
<b>Refreshments for family members</b> 5 October	12.30 pm to 5.00 pm	Dining Hall	If you are accompanied by family members, refreshments will be available for them while you register. Conveniences and baby changing facilities will also be available here. Opportunity to visit the College Bursary. [To discuss College Bill, make payment, or collect a paper copy.]	College Bill [Emailed to new students by 4 October via their Cambridge email address.]

Date:	Time:	Location:	Purpose:	Bring With You:
<b>Registration for Standard Arrivals on:</b> 5 October	1.00 pm to 5.00 pm [Last registration at 4.45 pm]	Tutorial and Admissions Office [B Staircase]	<p>Introduce yourself as a new Undergraduate and ask to Register. Provide original documentation to confirm your identity. [We are unable to register you without this.]</p> <p>Obtain student loan payment authorisation, if you have taken out a loan. If you are a visa holder, you will need to bring your visa [Biometric Residence Permit] and passport documentation for scanning.</p> <p>Receive important Registration documentation. Collect your University Card.</p> <p>Sign in and collect key to accommodation. [Your College room will only be available <u>after 2.00 pm.</u>] [If your room is accessible by University Card, you will not be issued with a key.]</p>	<a href="#">Original documentation</a> to confirm your identity and College welcome letter.
5 October  By 16 October (Deadline)	1.00 pm to 5.00 pm [During Registration]  9.30 am to 12.30 pm and 1.30 pm to 4.30 pm [Normal Bursary hours]	The Bursary [B Staircase]	<p>Pay College bill.</p> <p>Payment can be made by the following means: - Sterling cheque or UK debit card only. - Bank transfer [details at the bottom of your bill].</p> <p>[Please note, outside of office opening hours payment may be posted in the payment box outside the Bursary or left at the Porters' Lodge marked for the attention of the Bursary.]</p>	College Bill.  Sterling cheque or UK debit card.
5 October	6.00 pm	Please refer to your welcome letter for location details	Informal meet your Tutor social evening.	College welcome letter.
6 October	10.00 am	Chapel	Freshers' Service [ <i>attendance optional</i> ].	
<b>Standard Arrival students only</b> Any day from 7 October onwards	9.00 am to 5.00 pm	Porters' Lodge	<p>Go to Porters' Lodge to: Introduce yourself as a new Undergraduate and meet the Porters. Ask the Porters to show you where your pigeon hole is. Register your bicycle. [If you have brought one to College.]</p>	
7 October to 11 October	Appointment times <a href="#">online</a> [view or sign-up from 1 October]	Locations online	<p>Formal beginning of Term meeting with College Tutor and Formal beginning of Term meeting(s) with Director(s) of Studies.</p>	
7 October to 18 October	Appointment times <a href="#">online</a> [sign-up from 1 October]	Nurses' Room [O Staircase]	Register with College Nurse.	

<b>Date:</b>	<b>Time:</b>	<b>Location:</b>	<b>Purpose:</b>	<b>Bring With You:</b>
8 October	11.00 am to 12.30 pm	Quadrangle. [Chapel if wet]	Individual Matriculation Photographs - Organised by <a href="#">Lafayette Photography</a> . <i>Please telephone Lafayette to book.</i>	Academic Gown with smart clothing.
8 October	1.00 pm [Arrive at 12.45 pm]	Quadrangle	Group Matriculation Photograph.	Academic Gown with smart clothing.
8 October	Immediately following the photograph	Howard Building Auditorium [upstairs]	Formal College welcome. Receive information on Matriculation Ceremony by the Praelector. Introduction of key College Officers and Departments.	Academic Gown with smart clothing.
8 October	3.00 pm to 5.00 pm [See online <a href="#">timetable</a> ]	West Lodge on E Staircase	Matriculation Ceremony. <i>[Matriculation time is by surname only - please see online timetable.]</i>	Academic Gown with smart clothing.
8 October	7.00 pm to 7.30 pm	Locations to be announced	Matriculation Dinner Reception. <i>[Your Director of Studies will send you an invitation by email.]</i>	Academic Gown with smart clothing.
8 October	7.30 pm	Dining Hall	Matriculation Dinner.	Academic Gown with smart clothing.
9 October	4.30 pm	Meet outside the Dining Hall	Free historical and architectural tour of the College. If you would like to attend, please <a href="#">email</a> the Vice Master, Dr Paul Millett.	
10 October	3.30 pm to 4.30 pm	Chapel Steps	Keith's Cafe, serving free doughnuts, biscuits, tea, coffee and lemonade <i>[attendance optional - all Freshers welcome].</i>	

**In the event of a timetable clash please contact the [Tutorial and Admissions Office](#).**